

Professional Development Committee MINUTES

October 27, 2015

Rom 611 3:30 pm – 5:00 pm

1. Call to Order 3:43

2. Roll Call - Charles Spillner (Math Science); Marion Cowee (Social and Behavioral Science); Inge Bourdon (Health Occupations); ~~Ginger Cain (Health Occupations)~~; Tracy Drake (Human Resources); Erin Duane (for M. Wyly).

3. Approval of Agenda – October 27, 2015. Agenda approved.

4. Approval of Minutes – October 13, 2015. Approved.

5. Comments from the Public (3 minute limit per person). None.

6. Action Items

- 6.1 Approve Professional Development Grant Applications
 - **Make the application a fillable .pdf that can be emailed directly to Academic Senate office (Nedra Park). Tracy will convert the WORD document.**
 - **Received two applications. Approved one and asked for more information on the other.**
- 6.2 Review Comments from Fall 2015 Eval forms and provide feedback to presenters. **Chuck will tabulate and report back at next meeting.**

7. Information/Discussion Items

- 7.1 Recruiting additional members. Any progress? **Two retirees will leave only one school represented. Erin will report back to the Senate that more members are needed beginning at least in Jan to enable a smooth transition.**
- 7.2 Discuss/review appropriate Flex Cal activities. **Cancelled “Pay Stub” workshop. Tracy will send announcement.**
- 7.3 Planning for Spring 2016 PD Activities
 - Add a perpetual ASC breakout starting Spring 2016.
 - Add SCFA breakfast on Jan 8 (?) required day.
 - Add Smart Classroom presentation.

8. Additional items

- Explanation of Faculty Peer Review at Spring Flex. **Inga received a note from M. Wyly for a 1 hr breakout during the required Flex. He will also include in his State of the Senate talk.**
- HR wants about 10 min to introduce Talk about Equity and Inclusion.
- Presidents wants 10-15 min to speak about (video) training Run Hide Fight.
- Request for a presentation on smart classroom. Classroom 812.
- Feedback on the S/P forum on campus moral. **Tracy attended the moral meeting. There were about 20+ people. One issue for Flex is that it has become routine and repetitive. They want to be inspired and be rejuvenated at the beginning of the semester. Tracy commented that participation on the Flex committee is open but no one seemed interested to sit on the committee. Another comment was that Flex activities that include students are better.**

9. Announcements - The next regular PD Committee meeting will be held on November 10 at 3:30 – 5:00 pm in Room 611.

10. Adjournment at 5:00 pm.